Article Type

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| **Word Format for Preparing Papers Submitted to AMFA Journal** |
| First Authora, Second Authorb, \*, Third Authorb |
| *aFirst affiliation: Department of …, …Branch, … University, City, Country**bSecond affiliation: Department of …, …Branch, … University, City, Country* |

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| Article InfoArticle history: Received 00 December 00Accepted 00 February 00Keywords:Keyword 1 Keyword 1 Keyword 1  |  | Abstract |
| The abstract is to be in fully-justified italicized text as it is here, below the author information. The abstract is to be in 9-point Times New Roman, single-spaced type. All manuscripts must be in English. The abstract should be clear, descriptive, self-explanatory, and should contain at least 100 and at most 200 words. It should also be suitable for publication in abstracting services. Do not include references or formulae in the abstract. An abstract should be a concise summary of the significant items in the paper, including the results and conclusions.  |

**1 Introduction**

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. Please follow them and if you have any questions, contact the editor of our journal at, *editor.amfa.2016@gmail.com*.

This document provides instructions for style and layout, information on installing the Word template, and how to submit the final version. The instructions are designed for the preparation of an accepted paper in MS Word and should be read carefully.

Prepare your paper in the same style as used in this sample document. These instructions also contain the necessary information for manual editing. Authors should realize that once the accepted paper is submitted for publication in the journal, the print and the online version will be almost identical to the paper submitted for publication, except for the pagination, volume, and copyright year information.

Authors should submit their manuscript by the Journal website at *https://sanad.iau.ir/journal/amfa* Electronic submission substantially reduces the editorial processing, reviewing, and publication times. Please attach your covering letter providing assurance that the manuscript has neither been published nor submitted for publication elsewhere.

**1.1. Sub section 1**

Manuscripts must be written in English. Authors whose native language is not English are recommended to seek the advice of a native English speaker, if possible, before submitting their manuscripts. In the text no reference should be made to page numbers; if necessary, one may refer to sections. Try to avoid excessive use of italics and bold face. Also, the Editors reserve the right to return manuscripts that do not conform to the instructions for manuscripts for manuscript preparation or papers that do not fit the scope Journal, prior to referring.

**2 Structures**

The following structures are very important to our journals.

**2.1 Tables, Figures and Fonts**

Each table must have a number and a caption written on its top using Times New Roman. The content of tables is also written using Times New Roman. Tables may place within the texts or just before the figures. Table captions should be above the tables.

Our published paper should be satisfied at the size structures mentioned in Table 1.

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| **Table 1:** Type Size for Papers |  |
| TypeSize(pts.) | Appearance |  |
| Regular | **Bold** | *Italic* | **Bold**+Italic |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 | Abstract title, Abstract and keyword text, |  | Authors’ affiliations, |  |
| 10 | Table captions, Figure captions,References text |  |  | Authors’ names |
| 11 | Paper text |  |  |  |
| 12 |  | Subsection title |  |  |
| 13 |  | Section titles,references, |  |  |
| 16 |  | Paper title |  |  |

All figures and tables must be placed just before the references. They must be cited in the text and numbered consecutively. Each figure must have a number and a caption. Captions should be placed under the figures and should be written using Times New Roman. Cite all figures within the text, e.g., see Fig. 1 and its caption.

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| **Fig. 1:** Figure 1 Caption |

**2.2 Structure of References**

This journal uses the **Vancouver style** for the references. The list of References should only include works that are cited in the text and that have been published or accepted for publication. Number of each citation must put consecutively in square brackets. For instance we have presented the various methods of referring. For referring a journal paper see [1-2]. For referring to a book see [3], for a thesis see [4], and for a conference paper see [5]. Refer simply to the reference number, like as in [3]. Use “Steward and Sharma [2]” or “Ref. [2]” or “Reference [2]” at the beginning of a sentence. Use the “Numbered” style for referencing. Do not use numbers for references title. In the case of non-English language, mention it at the end of the reference. See [4-5] for this case.

Note 1: the references mentioned at the end are only for instance.

Note 2: the **DOI** number is necessary for each reference.

**2.3 Equations**

 The number of each equation must be put consecutively with equation numbers in parentheses flush with the right margin, as in (1). Italicize Roman symbols for quantities and variables, but not Greek symbols. Use parentheses to avoid ambiguities in denominators. Punctuate equations with commas or periods when they are part of a sentence, as in

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| *a + b = c* | (1) |

 Symbols in your equation should be defined before the equation appears or immediately following. Use “(1),” not “Eq. (1)” or “equation (1),” except at the beginning of a sentence: “Equation (1) is …”.

**3 Conclusions**

Each paper should be accompanied with a short conclusion section.

**3.1 Results and Discussion**

All the obtained results should be carefully investigated and compared with the other works.

**3.2 Suggestions for future work**

In this section, authors may suggest some directions for future works.

**4 Acknowledgments**

The acknowledgments must be indicated in a separate section at the end of the paper after the main text. Please do not include them on the title page, as a footnote to the title, or otherwise.

**5 Appendices**

The appendices should be numbered consecutively when they are more than one. The equations in the appendix should be numbered separately, e. g. (A1), (A2), etc.

**References**

[1] Larcker, D.F., Richardson, S.A., Tuna, I. Corporate governance, accounting outcomes, and organizational performance, *Account. Rev,* 2007; 82(4):963–1008. doi:10.2308/accr.2007.82.4.963

[2] Shen, W., The dynamics of the CEO-board relationship: an evolutionary perspective. *Acad. Manage. Rev*. 2003; 28(3):466–476. doi:10.2307/30040733

[3] De Miguel, A., Pindado, J., De La Torre, C., Ownership structure and firm value: new evidence from Spain. Strat. Manag. J. 2004; 25(12): 1199–1207. doi: 10.1002/smj.430

[4] Gompers, P., Ishii, J., Metrick, A., Corporate governance and equity prices. Q. J. Econ. 2003; 118(1):107–156. doi:10.2139/ssrn.278920

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|  | **Font** | **Size** |
| **Title** | **Times New Roman** | **16 bold** |
| Author | Times New Roman | 12 |
| *affiliation* | *Times New Roman* | 9 *Italic* |
| Keyword | Times New Roman | 9 |
| **Main headlines** | **Times New Roman** | **13 bold** |
| **Subtitles** | **Times New Roman** | **12 bold** |
| Titles of Tables And Figures | **Times New Roman** | 10  |
| Abstract | Times New Roman | 9 |
| textuality | Times New Roman | 11 |
| Inside the Tables | Times New Roman | 9 |
| References | Times New Roman | 10 |